

**MINUTES OF THE ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS**  
**BOARD OF EDUCATION ON AUGUST 22, 2022**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, August 22, 2022, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Marc Fleak, Dr. Jason McMullan, and Micki Spears

Absent: Tinette Underwood

Also present: Dr. Mimi Webb, Nick Hendricks, Bruce Helwagen, and Kathy McFadden

Visitors (who signed in): Karen Develen, Gabrielle Fleak, Teri Goettelman, Leslie Koehl, Michelle Miller, Wendra Tuell, and Danielle Volk & family

Presentation: Education Hall of Fame Inductions

Congratulations to the following who were inducted in the Education Hall of Fame for their outstanding dedication and service to the St. Bernard-Elmwood Place City Schools: Marcus Combs, Karen Develen, Sandy McPartlin, and Danielle Volk.

Public Participation

Leslie Koehl expressed appreciation for the manner in which negotiations were conducted. She indicated it was the best she has ever experienced during her tenure. In addition, Ms. Koehl acknowledged the time and effort put into the building project.

22-103 Approve Minutes of the Regular Meeting on July 25, 2022

Mrs. Spears made a motion, seconded by Dr. McMullan to approve the minutes of the Regular Meeting held on July 25, 2022.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

22-104 Financial Report and Report of the Treasurer

Dr. McMullan made a motion, seconded by Mr. Fleak, to approve the following:

Financial Report for July 2022

Investments for July 2022

Investments - General

Star Ohio	\$18,809,831.90
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Investment Interest - General

Star Ohio - General	24,636.32
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US Bank	14.29
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Investments – Building Project

Star Ohio Bond Retirement	140,316.95
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Star Ohio LFI	2,966,111.33
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Star Ohio Local Share	2,100,395.93
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Star Ohio State Share	1,015,314.38
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Investment Interest – Building Project

Star Ohio Bond Retirement	197.36
Star Ohio LFI	4,447.19
Star Ohio Local Share	3,290.79
Star Ohio State Share	2,636.26

Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices  
More than 31 Days older than the Purchase Order as Presented

Beech Acres	\$ 27,272.72
Children’s Hospital Medical Center	31,300.00
Constellation New Energy, Inc.	5,748.98
Follett School Solutions	3,181.05
Frontline Technologies Group LLC	10,407.58
Duke Energy	10,671.81
Duke Energy	11,477.72
GCWW	4,197.68
McGowan Governmental Underwriters	48,007.00
Silco Fire Protection	5,510.75
TK Elevator	11,442.50
University of Notre Dame	4,950.00
U.S. Bank Equipment Finance	463.73
USI Insurance	7,400.00
Valley Janitor Supply Company	3,472.23

Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Carl & Edith Heilman	\$ 50.00	007 9073	Student Aid Fund
Jeff Heller	100.00	007 9073	Student Aid Fund
Mary Wilt	50.00	007 9073	Student Aid Fund

Approval of Transfers

<u>Amount</u>	<u>From</u>	<u>To</u>
\$1,000.00	200 9251 Class of 2023	200 9252 Class of 2024

Approval of New Account

Class of 2026 Fund 200 SCC 9254

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears  
Absent - Mrs. Underwood

#### 22-105 Resignations

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following resignations, effective at the end of the 2021-2022 school year, unless otherwise noted:

- a. Brittany Coy, Paraprofessional
- b. Kyle Hogan, Paraprofessional
- c. Tierra Lee, Junior High Volleyball 7<sup>th</sup> Grade Coach, effective 2022-2023 school year
- d. Amanda Hines, Intervention Specialist, effective 9/2/22

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears  
Absent - Mrs. Underwood

#### 22-106 Employment of Certified Teacher

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve employment of the following certified teacher for the 2022-2023 school year as listed:

Patrizia Alexander, Spanish Teacher, Bachelors +30, Step 6

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears  
Absent - Mrs. Underwood

#### 22-107 Employment of Classified Employees

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve employment of the following classified employees for the 2022-2023 school year as listed:

LC Suggs, Bus Driver, Step 7, effective 8/22/22  
Jessica Meeks, Paraprofessional, Step 1, effective 8/9/22  
Marissa Herzner, Paraprofessional, Step 1, effective 8/9/22  
Jason Barge, Paraprofessional/Van Driver, Step 1, effective 8/17/22

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears  
Absent - Mrs. Underwood

#### 22-108 Increase in Food Service Employee Hours

Mr. Fleak made a motion, seconded by Mrs. Spears, to increase Amber Frasure's hours from 4 1/2 hours per day to 6 hours per day, effective at the beginning of the 2022-2023 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears  
Absent - Mrs. Underwood

## 22-109 Employment of Classified Substitutes

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve the following as classified substitutes for the 2022-2023 school year:

Dawna Martin  
Nicole Cannady

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears  
Absent - Mrs. Underwood

## 22-110 Supplemental Non-Athletic Contracts – 2022-2023

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2022-2023 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Becky Balzer	LPDC	N/A
Leslie Koehl	LPDC	N/A
Michelle Miller	LPDC	N/A
Danielle Volk	LPDC	N/A
Brenda Schildmeyer	Mentor Specialist	5
Elizabeth Brame	Counselor Extended Service	10 days per diem
Andrew Critzer	Steel Drum Band	5
Andrew Critzer	Instrumental High School	5
Regina Jasinowski	Choral High School	5
Christina Kowalski	Choral Elementary	5
Marcus Hanrahan	Yearbook	5
Michael Radtke	12 <sup>th</sup> Grade Class Advisor	5
Lindsey Louis	11 <sup>th</sup> Grade Class Advisor	5
Amanda Kokenge	11 <sup>th</sup> Grade Class Advisor	5
Brett Kies	10 <sup>th</sup> Grade Class Advisor (1/2)	5
Regina Jasinowski	10 <sup>th</sup> Grade Class Advisor (1/2)	5
Leslie Koehl	9 <sup>th</sup> Grade Class Advisor	5
Regina Jasinowski	High School Drama	2
Harry Steinkamp	National Senior Honor Society	5
Rachel Briedis	National Junior Honor Society	2
Teri Goettelman	High School Student Council	2

Teri Goettelman	Junior High Program Coordinator	1
Danielle Volk	Titans Plus	5
Erin Cupito	Elementary Student Council	5
Teri Goettelman	Dept. Chair High School ELA	1
Harry Steinkamp	Dept. Chair High School SS	1
Leslie Koehl	Dept. Chair High School Math	1
Amanda Kokenge	Dept. Chair High School Science	1
Brett Kies	Dept. Chair Electives K-12	1
Lindsey Louis	Dept. Chair Spec. Ed. K-12	1
Sarah Girard	Dept. Chair ELA 3-6	1
Erin Cupito	Social Media Elementary (1/2)	1
Michelle Miller	Social Media Elementary (1/2)	1

The motion passed by the following roll call vote:

Yes – Mr. Fleak, Dr. McMullan, and Mrs. Spears

Abstain - Mrs. Radtke

Absent - Mrs. Underwood

#### 22-111 Resolution and Supplemental Athletic Contracts for 2022-2023

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions;

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Lauryn Brown	7 <sup>th</sup> Grade Girls Volleyball	1
Lauryn Brown	8 <sup>th</sup> Grade Girls Basketball	2
Emma Dierkers	Var./Res. Asst. Basketball Cheerleading	3

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

### 22-112 Tutors

Mrs. Spears made a motion, seconded by Dr. McMullan, to employ the following as Tutors, paid with Title I Funds for the 2022-2023 school year on an “as needed” basis up to 29 hours per week when students are in session:

Natalie Cann  
Shannon Keach  
Tamera Nuss  
Andrea Warren  
Jennifer McCoy\*  
Bonnie Payne\*

\*Tutors will job share. Combined total not to exceed 29 hours per week.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears  
Absent - Mrs. Underwood

### 22-113 Additional Supplemental Duties

Mr. Fleak made a motion, seconded by Dr. McMullan, to approve all certified staff to fill the following positions on an as-needed basis, as assigned by the building principal and Superintendent, for the 2022-2023 school year, per the SBEPEA Master Contract, at an hourly rate of \$27.04:

Curriculum Development	Home Instruction
Curriculum Writing	Homework Assistance
Detention	Tutors
Enrichment	Other Extra Duties

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears  
Absent - Mrs. Underwood

### 22-114 Resolution Declaring Transportation Impractical

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the following:

#### RESOLUTION DECLARING TRANSPORTATION IMPRACTICAL

WHEREAS, the Superintendent for the St. Bernard-Elmwood Place City School District has received a request for transportation for students enrolled in the District, a nonpublic or community school, or the joint vocational school; and

WHEREAS, the Superintendent has determined the listed students eligible but impractical to transport by public conveyance; and

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education (hereafter the “Board”) has carefully considered transportation options for the eligible students listed in Exhibit A under Ohio Revised Code Section 3327.01; and

WHEREAS, for each of the students listed, the Board has considered the following factors as enumerated in R.C. §3327.02:

- 1) The time and distance required to provide the transportation;
- 2) The number of pupils to be transported;
- 3) The cost of providing transportation in terms of equipment, maintenance, personnel and administration;
- 4) Whether similar or equivalent service is provided to other pupils eligible for transportation;
- 5) Whether and to what extent the additional service unavoidably disrupts current transportation schedules; and
- 6) Whether other reimbursable types of transportation are available.

WHEREAS, the option of offering payment in lieu of transportation is provided by the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

#### Section 1

After fully and carefully considering each of the factors listed above, the Board hereby affirms the determination that it is impractical to transport the students listed in Exhibit A for the 2022-2023 school year, and further hereby offers the parent(s)/guardian(s) payment in lieu of transportation. This decision was reached after considering the factors enumerated in R.C. §3327.02. Required reports will be made as directed by the Ohio Department of Education.

#### Section 2

The Board of Education finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Ohio Revised Code Section 121.22.

#### Section 3

This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

#### Exhibit A

Christa Clements	1 student	Heidt Center of Excellence
Corinne Smith	1 student	Linden Grove
Brian Klems	1 student	Mt. Notre Dame

2022-23 Per Pupil Amount = Not determined

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

#### 22-115 Locally Defined Diploma Seals

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the Locally Defined Seals as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

#### 22-116 Bus Lease Agreement

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve the bus lease agreement among Roger Bacon High School, St. Clement School, and St. Bernard-Elmwood Place Schools for the 2022-2023 school year as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

#### 22-117 Bus Schedules

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the bus schedules for the 2022-2023 school year as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

#### Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Marc Fleak
3. Education Hall of Fame Liaisons – Marc Fleak and Tinette Underwood (absent)
4. Alumni Association – Marc Fleak and Micki Spears
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Dr. Jason McMullan
7. Business Liaison – Tinette Underwood (absent)
8. Transition Planning Group – Dr. Mimi Webb
9. President's Report – Linda Radtke
10. Superintendent's Report - Dr. Mimi Webb
11. Building Project Update – Bruce Helwagen



22-118 Adjournment

Mrs. Spears made a motion, seconded by Dr. McMullan, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

Meeting adjourned at 7:18 p.m.

Minutes approved by the Board of Education: \_\_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date